
WESTON & WEEDON LOIS PARISH COUNCIL

Established under the Local Government Act 1894 as Lois Weedon & Weston Parish

**Annual General Meeting of the Parish Council to be held on
Monday 14th May 2018 at the Baptist Chapel, Weston, at 8.00 pm**

AGENDA

1. Apologies for absence

2. Declarations of interest

3. Election of Chairman, Vice-Chairman and Councillor responsible for financial oversight.

- a) Election of Chairman and receipt of Chairman's Declaration of Acceptance of Office.
- b) Election of Vice-Chairman and receipt of Vice-Chairman's Declaration of Acceptance of Office.
- c) Election of a Councillor responsible for financial oversight.
- d) Appointment of Clerk and RFO for 2018/2019

4. Council Calendar of Events 2018/2019

To note dates for Council meetings for the next 12 months will be as follows:

30th July 2018, 24th September 2018, 26th November 2018, 28th January 2019, 25th March 2019.

The Annual Parish Assembly and Parish Council AGM will take place on **13th May 2019.**

All dates are for a Monday evening.

5. Standing Orders, Financial Regulations, Code of Conduct

To confirm the current Financial Regulations apply to the proceedings of this Council for 2018/2019 and reaffirm the current Code of Conduct as the one in force applicable to the current councillors.

To confirm adoption of the new 2018 model standing orders issued by NCALC.

6. Minutes of Statutory Parish Council Meeting held on 26th March 2018

7. Matters arising from previous minutes not covered elsewhere

8. Finance Matters

Approval of annual 2017/18 Internal Audit report.

Review of 2017/ 2018 Annual Governance and Accountability Return Part 2, to be published.

- Section 1
- Section 2

Review of accounts 2018/2019 to date and progress against budget.

NHB up-date

VAT

- Claims and receipts up-date

- Future claims quarterly

Review of internal controls

Approval of payments as follows:

- Horticultural Society playing field rent: **£410.00**
- E.On Electricity supply : £31.23 + VAT : **£32.79**
- NCALC Annual subscription and audit fees : **£415.29**
- Clerk's salary : **£160.00**
- HMRC : Tax on Clerk's salary : **£40.00**
- Newsletter grant : **£150.00**
- Clerk's expenses : **£15.10**
- ICO subscription : **£35.00**
- Car Scheme grant: **£200.00**
- Marquee: tbc
- NCALC. Clerk data protection training : **£49.00**
- CPRE membership : **£36.00**
- CGM. April playing field and cemetery cuts: £130.00 + VAT = **£156.00**

9. Planning

Application S/2018/0774/FUL – 12, Middlethorpe, Weedon Lois.

Application S/2018/0731/LBC – Elizabeth House, The Green, Weedon Lois

Access to 1, Middlethorpe, Weedon Lois

10. Correspondence

Letter from NCALC with annual membership invoice requesting up-date of Council information.

11. GDPR

- Adoption of NCALC as the council's Data Protection Officer
- Action required

12. Defibrillators

13. Parish assets maintenance

14. CPRE membership

15. AOB

Mike Foalks – Crown Inn planning application

16. Date and time of the next meeting: Monday 30th July 2018 at 8.00pm at the Baptist Chapel in Weston.